



**Cuba Travel Services, Inc. (CTS Charters)**  
**RESERVATION FORM AND OPERATOR-PARTICIPANT CONTRACT**  
 AGENCIA VIA CUBA 8419 Florence Ave. Suite C Downey CA 90240

Departure Flight:	Departure Date:	Category: R/T [ ] O/W [ ] R [ ] RP [ ]	Return Flight:	Return Date:
Destination:	Agency #: 097	Agency Name: AGENCIA VIA CUBA	Agency Telephone #: 323-587-0611	
Name Shown on U.S. Passport Last Name:	First Name:	Middle Name:	DOB:	
Name Shown on Cuban Passport (if applicable) Last Name:	Mother's Maiden Last Name	First Name:	Second Name:	
Email Address:	Gender: Male [ ] Female [ ]	Country of Birth:	Visa #:	

<b>TRAVEL</b>	<b>ENTRY TO:</b>	<b>UNITED STATES OF AMERICA</b>		<b>CUBA</b>	
		[ ] Passport Country _____ [ ] Residence [ ] Other	[ ] Passport Country _____ [ ] Other		
<b>DOC</b>	<b>DOC TYPE</b>	DOC NUMBER	DOC EXPIRATION DATE	DOC NUMBER	DOC EXPIRATION DATE

<b>OFAC CATEGORY:</b>	[ ] Family Visit (515.561)	[ ] Support for the Cuban People (515.574)
	[ ] U.S. and Foreign Government Official (515.562)	[ ] Humanitarian Projects (515.575)
	[ ] Journalist Activity (515.563)	[ ] Activities of Private Foundations/Educational Institutions (515.576)
	[ ] Professional Research / Meetings (515.564)	[ ] Export/Import Informational Materials (515.545)
	[ ] Educational for Credit (515.565a)	[ ] Export Transactions Authorized by (DOT) (515.533/559)
	[ ] Educational – People to People (515.565b)	[ ] Exportation & Reexportation of Internet Services (515.578)
	[ ] Religious Activities (515.566)	[ ] Other - Specific License # _____
	[ ] Public Performance/Workshop/Competition (515.567)	
	[ ] Cuban Resident Returning (515.570)	
	[ ] Other - Specific License # _____	

USA Address:	City:	State:	Zip:
CUBA Address:	City:	Province:	Cuba Phone:
In case of an Emergency, please contact	Name:	Telephone:	

**PUBLIC CHARTER OPERATOR-PARTICIPANT CONTRACT**

THIS AGREEMENT SETS FORTH THE TERMS AND CONDITIONS UNDER WHICH WE, Cuba Travel Services, Inc. in return for payment of the amount indicated as the total charter price, agree to provide you this charter flight.

**RESPONSIBILITY:** We, as the principal, are responsible to you for arranging the charter flight, provided however, that in the absence of negligence on our part, we are not responsible for personal injury or property damage caused by the air carrier or other suppliers of any of the services offered in connection with the charter.

**RESERVATIONS AND PAYMENT:** Attached to this Agreement is your Reservation Form. We will confirm the reservation within 7 days after receiving the Reservation Form. If the charter flight is fully booked, we will advise you of alternate travel dates. The ticket will be issued only after the reservation is confirmed, and you must pay the full charter price when the ticket is issued. All checks, money orders, and credit card drafts must be made payable to your travel agent, who in turn must remit payment to Cuba Travel Services, Inc..

**CHARTER PRICE:** The charter price of \$ \_\_\_\_\_ represents your cost for a charter flight that departs from \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_ and returns from \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_. Excess baggage charges are NOT included in the charter price and will be collected separately at the airport. All payment at the airport should be in cash.

**AIRCRAFT:** This flight will be performed by \_\_\_\_\_, operating a \_\_\_\_\_ aircraft with \_\_\_\_\_ passenger seats. This air carrier reserves the right to substitute equivalent aircraft, if necessary.

**INSURANCE:** Medical insurance during your stay in Cuba is included.

**BAGGAGE:** The air carrier allows each passenger to check up to 44 lbs of baggage. Charges for excess baggage over 44 lbs. will be collected at the airport. For INTERNATIONAL flights, the air carrier's liability for lost or damaged bags is limited to the actual value of the baggage, but not more than amounts set forth in the Montreal Convention. Specifically, the air carrier's liability is limited to 1,331 Special Drawing Rights regardless of the number of checked bags. If, however, you declare a higher value for your baggage and pay an additional charge in advance, the air carrier's liability will be higher. You must submit your claim for lost or damaged baggage to the air carrier or to us within 3 days of the charter flight. Your claim must include a copy of the Baggage Check.

**SECURITY AGREEMENT:** Your payment is protected by two security agreements that we have obtained from (i) Wells Fargo, 111 W Ocean Blvd., #530, Long Beach, CA 90802 and (ii) First Niagara Bank, 200 West Lancaster Avenue, Frazer, PA 19355. Unless you file a claim with us, or, if we are not available, with the Securers within 60 days after the completion of the charter, the Securers will be released from all liability to you under the security agreements.

**CANCELLATION AND REFUND:** If you cancel your reservation, or if you fail to travel on the charter flight, your right to receive a refund is limited, as set forth below. You must send all requests for refunds to us in writing by facsimile or by overnight mail.

**If your notice is received:** 8 or more days before departure: 7 to 4 days before departure: Within 3 days before departure: At any time, if we resell your seat:

**You will receive:** A full refund less a \$75 admin fee \$ 50% of the amount paid \$ No Refund A full refund less a \$75 admin fee

All request for refunds must be mailed or faxed to Cuba Travel Services, Inc. Refunds will be made within 14 days of receipt of your notice of cancellation.

We have no right to cancel the charter less than 10 days before departure except for circumstances that make it physically impossible to perform the charter trip. If that occurs, we will notify you as soon as possible but no later than the scheduled departure date. If the charter is cancelled, we will make a full refund to you within 14 days after cancellation.

The rights and remedies made available under this contract are in addition to any other rights or remedies under applicable law. However, we offer refunds under this contract with the express understanding that a passenger's receipt of a refund waives any additional remedies.

**INTERNATIONAL FLIGHTS:** The operation of the charter flight is subject to the Cuban government granting landing rights. If the air carrier cannot obtain landing rights, the flight will be cancelled, and a full refund will be made to you automatically.

I have read and agree to the terms and conditions of the Public Charter Operator-Participant Contract. I have signed up for the flight specified above and on the Reservation Form.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_ Passenger's Telephone Number: \_\_\_\_\_

**PLEASE FILL OUT ONE FORM PER PASSENGER. YOU MUST DELIVER THE ORIGINAL BEFORE DEPARTURE**